Maury County Public Schools

Job Title	Data Coach		
Department	Instruction		
Certified (Y/N)	Y	Work Days/Year	200 days
FLSA Status	Exempt	Hours/Day	7.5
Reports to	Director of Teaching, Learning and Assessment	Supervises	n/a

Qualifications:

- A minimum of 5 years of educational experience, with leadership experience preferred.
- Extensive knowledge of the measures assessed for school accountability.
- Strong interpersonal skills to build positive, trusting relationships with all staff and students.
- Facilitation skills to provide support, advice, and professional learning for administrators, educators, and staff, in addition to mentoring and coaching.
- Organizational skills including prioritizing needs, formulating a plan of action, and implementing the plan to a successful outcome.

Job Overview: The data coach will focus on supporting schools identified as in need of additional support based on the student outcomes in the accountability model. The data coach will work with school leaders and personnel to access and analyze data, provide support to create school improvement plans, and monitor the progress of the school improvement plan through student outcomes.

Job Functions:

- Collaborates with school leaders to create a school-wide vision and goals for the school including but not limited to student success rates, student growth, chronic absenteeism, graduation rates, ready graduate rates, and ELPA success rates.
- Facilitates and models the reporting of aggregated and disaggregated student data for school staff.
- Supports school leaders in the review of student outcomes and informational data to create action plans including goals and strategies.
- Assists school leadership teams in setting appropriate measures and targets for the school improvement plan.
- Monitors progress for all students in mathematics and English language arts as measured through benchmark assessment.
- Supports school leaders in the implementation of restorative practices to implement RTI2B to create positive school culture.
- Supports school leaders in the implementation of attendance tiers for students.
- Analyzes student opportunities to attain ready graduate status.
- Coordinate with school leaders to participate in school-level learning walks.
- Provide feedback to educators and school leaders as part of the learning walk process and improvement cycle.
- Attend school-level PLC meetings to support common formative assessment and collaboration practices.
- Analyze classroom and school-level data for measuring progress towards instructional goals and outcomes.
- Complete fidelity checks for tier I instruction.
- Participate fully in professional learning opportunities and engage in professional research and reading.
- Collaborate with members of the Teaching, Learning, and Assessment team regarding programming needs, responsibilities, and planning.
- Performs other related duties as assigned by the Director of Teaching, Learning, and Assessment, the Assistant Superintendent of Schools, or Superintendent of Schools.
- Collaborates with the school to utilize additional funding for school improvement.

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Physical Requirements: The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling, and significant fine finger dexterity. Generally, the job requires 40% sitting, 30% walking, and 30% standing. This job is performed in a generally clean and healthy environment.

Physical demands that may be required are as follows:

- Pushing and/or pulling
- Climbing and/or balancing
- Stooping, kneeling and/or crawling
- Reaching
- Talking
- Hearing
- Seeing

Work Environment:

Normal working environment

This job description is not intended to be all inclusive; an employee will also perform other related duties as assigned by administration. MCPS reserves the right to revise or change job duties as the need arises. This job description does not constitute a written or implied contact of employment.