



# Maury County Public Schools

<b>Job Title</b>	Special Education Teacher		
<b>Department</b>	Schools		
<b>Certified (Y/N)</b>	Y	<b>Work Days/Year</b>	200
<b>FLSA Status</b>	Exempt	<b>Hours/Day</b>	7.5
<b>Reports to</b>	Principal	<b>Supervises</b>	

**Qualifications:**

- Valid Tennessee teacher’s license with appropriate endorsement.
- Strong written, verbal, presentation, and interpersonal skills; and
- Meets health and physical qualifications.

**Job Overview:** Assesses student progress, determines the need for additional reinforcement or adjustments to instructional techniques, and provides parents reports of the student’s progress as outlined in district procedures.

**Job Functions:**

- Develops and implements annual Individualized Educational Program (IEP) plans for students.
- Provides research-based, specialized instruction to address the instructional goals contained within each student’s IEP.
- Coordinates the delivery of special education and related services in each student’s IEP.
- Schedules IEP team meetings and serves as the primary contact for the parent/guardian.
- Manages student behavior and develops and implements behavior intervention plans when needed.
- Provides instructional direction to paraprofessional support staff.
- Provides consultation to classroom teachers regarding classroom accommodations, instructional modifications, adaptive equipment, behavior intervention plans to meet the needs of students with disabilities.
- Maintains students’ Special Education records according to state and federal regulations and district procedures.
- Represents the school and community in a positive manner.
- Regards information on student records and in the school setting as strictly confidential.
- Performs other work-related duties as assigned



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**Physical Requirements:** This job will require lifting of objects that exceed 50 lbs., or the average weight of a student, with frequent lifting and/or carrying objects weighing up to 25 lbs.

**Physical demands that may be required are as follows:**

- Pushing and/or pulling
- Climbing and/or balancing
- Stooping, kneeling and/or crawling
- Reaching
- Talking
- Hearing
- Seeing

**Work Environment:** Normal work environment

*This job description is not intended to be all inclusive; an employee will also perform other related duties as assigned by administration. MCPS reserves the right to revise or change job duties as the need arises. This job description does not constitute a written or implied contract of employment.*