**Maury County Public Schools**

**Columbia, TN**

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**Job Title: Title I Interventionist / Title I School Wide Facilitator**

**Job Type: Licensed**

**Department: Federal Programs**

**Reports to: Principal**

**Location: Title IA School**

**Qualifications:**

* Valid TN teacher’s license with appropriate endorsement
* At least three years of successful teaching experience
* An understanding of phonemic awareness, phonics, fluency, vocabulary, and comprehension

**Goal:**

* Provide supplemental academic efforts through small group instruction using targeted interventions for at risk students with identified deficit areas.
* Facilitate the planning, implementation, monitoring and evaluation of the Title School Wide Project.

**Job Responsibilities:**

* Title I Interventionist responsibilities (75% of the day);
* Work with principal to schedule and plan for school-wide leadership team meetings;
* Manage Title I school budget, being aware of all budget items and expenditures;
* Assists teachers and administrator with the interpretation of assessment results and serve as a resource to improve instruction and student learning based on test data;
* Facilitate the collection of needs assessment data, such as parent and staff surveys;
* Maintain all Title IA files;
* Submit all required Title I documentation as required by Federal Programs within established timelines;
* Facilitate activities for increasing family engagement activities;
* Be familiar with the Title IA Law;
* Establish and maintain a conducive working relationship with faculty, staff, parents, and students;
* Facilitate all material and equipment inventories, utilizing inventory software;
* Other duties as assigned by the principal/Federal Programs.