



Maury County Public Schools

Job Title	Head Coach		
Department	Schools/Sports		
Certified (Y/N)	N	Work Days/Year	Varies
FLSA Status	Non-Exempt	Hours/Day	varies
Reports to	Director of Athletics	Supervises	

Notes Salary Range Varies per sport

Qualifications:

- Demonstrates and applies current knowledge related to assignment in both games and practices.
- Presentation of the fundamentals
- Conditioning
- Game preparation
- Utilizes proper first aid techniques
- Demonstrates continuous professional growth
- Effectiveness: In working with students, staff and parents
- Discipline :Firm but fair and consistent
- Communication with players: Individual and as a team
- Conduct: Conduct of team and set an example of self-control and good sportsmanship for players, parents, and spectators

Job Overview: Develop, model and teach fair, unprejudiced relationships among all members.

Job Functions:

- Develop a clear and demonstrable understanding of the “mission” and “role” of interscholastic athletics.
- Develop and execute a plan to formally communicate the “mission and role” to players, parents, staff and the public, at least seasonally (and informally at every opportunity).
- Develop, model and communicate policies for athletics conduct and language. In the locker room, on the practice field, during travel, during competition, at all other sponsored events
- Allow athletes to fairly compete for positions each season. Do not automatically base team selection on previous season or out of season activities.
- Allow and encourage athletes to develop skills and interests in other (school and community) athletics/arts and non athletics/art activities.
- Understand and communicate to athletes, students, parents and other stakeholders, the relationship between interscholastic athletics and the general education scheme.
- Teach participants, by precept and example, the respect for school authorities and contest officials.
- Provide support for your players in cases of adverse decisions, Refrain from critical comments in public or to the media.
- Teach players strict adherence to game rules and contest regulations.
- Present privately, through proper school authorities, any evidence of rule violations.
- Counteract rumors and unproven allegations of questionable practices by opponents.
- Attend all required meetings, keep abreast of MCPS, TSSAA or other athletic program affiliation policies regarding the sport as well as rules of eligibility and contest regulations.
- Call in and/or email scores or newsworthy information
- Complete reports to MCPS Central Office
- Coaches are to ensure that each participating student athlete has: Met TSSAA Eligibility requirements, a certified permission form signed and dated by a physician and parent/guardian before the student is allowed to participate in any interscholastic athletic try-outs, practice, or be issued equipment.
- Coaches are to inventory, issue and periodically check all equipment.
- Coaches are to provide a list of collected, inventoried and stored equipment and supplies to the school’s Athletic Director within two weeks of completion of the season.
- Coaches are to present a clean and professional image with personal appearance and dress.
- Coaches are to act as a positive role model in terms of personal habits, language and conduct.
- Coaches are not to use tobacco or alcohol within sight of players, spectators or any time during practices or contests.
- Academics: Prepares implements and monitors specific plans for the improvement of academic performance of interscholastic athletic participants.
- Administration: Develops and executes a school calendar year plan to ensure athletes are engaged, prepared and involved (strength, conditioning and skill development)Preseason,during season,post season,summer
- Executes an approved district office set quality of facilities standard plan.Pre season, during season, post season, summer
- Develop and distribute approved handbook. Conduct parent meetings one per year and cover periodically throughout the year when necessary



Maury County Public Schools

- Conducts required pre-season coach/parent meeting
Tryout packet Expectation of the coaches, players, and parents, Tryout information, written information is suggested. Transparent communication of the process is vital. Chain of command, Rules for players – late for practice, missed practice, grades, school behavior, dress/grooming Required signed documents, Full schedule. (Inc. meetings, practice, games) Safety protocols, i.e. Concussions, Head Index, Lighting, etc. Academic requirements, Final Forms, Sportsmanship, Hazing, Bullying, etc. Costs involved – what happens to funds if player quits/dismissed. Other deemed appropriate, Care of equipment and recommended equipment to be purchased. Plans and executes an effective budget. Organization of staff. Organization and schedule of practice. Schedule games and contests. Schedule, conduct and supervise daily practice during the assigned season; this should include teaching fundamental skills, team play, team strategy, and rules and regulations of the game. Select members, maintain discipline and morale, and give necessary supervision and direction during contests. Communicate with staff. Adherence to MCPS, all athletic governing bodies, and school philosophy and policies. Public relations Provides for the proper supervision of students before, during and after practice/games/contests. Submits participation list on time and collects required forms (physical, insurance, and permission) Provide in the school and community communication. Prepare/Inspect playing area for safety and playability
- Facility Maintenance
- Maintain facility standards and daily maintenance standards every day in season and out of season
- Other duties as assigned

Physical Requirements: This job will require lifting of objects that exceed 50 lbs., or the average weight of a student, with frequent lifting and/or carrying objects weighing up to 25 lbs.

Physical demands that may be required are as follows:

- Pushing and/or pulling
- Climbing and/or balancing
- Stooping, kneeling and/or crawling
- Reaching
- Talking
- Hearing
- Seeing

Work Environment: Normal work environment

This job description is not intended to be all inclusive; an employee will also perform other related duties as assigned by administration. MCPS reserves the right to revise or change job duties as the need arises. This job description does not constitute a written or implied contract of employment.